



**COMPANY RESPONSE FORM**

**ABOUT THE COMPANY**

Name of the Company : \_\_\_\_\_  
Form of Business Organization : \_\_\_\_\_  
(Pvt., Public, Govt., Semi Govt. etc.)  
Website / Other source of information : \_\_\_\_\_  
Industry Sector : \_\_\_\_\_  
[Core Engineering, I.T., Consulting, Manufacturing, Finance, Analytics, B.P.O., Others (please specify)]  
Brief write up on Company : \_\_\_\_\_  
(You can enclose company's brochure.)

**JOB PROFILE**

Job Designation\* : \_\_\_\_\_  
Job Description : \_\_\_\_\_  
Place of Posting\* : \_\_\_\_\_

**COMPENSATION DETAILS**

*(Please note that the Compensation Details is one of the important criteria for the allotment of placement slot)*

Total Cost to Company\* : \_\_\_\_\_  
Gross Salary\* : \_\_\_\_\_  
Take Home Salary\* : \_\_\_\_\_  
Perks : \_\_\_\_\_  
Accommodation Provided\* : Yes / No  
Bond or Service Contract\* : Yes / No  
If **Yes**, for how long? : \_\_\_\_\_, Bond Amount: \_\_\_\_\_  
If a student breaches the contract, the compensation he/she will have to pay: \_\_\_\_\_

Number of Students you intend to recruit\* : \_\_\_\_\_ (Range would be sufficient)

**SELECTION PROCESS**

Shortlist from Resumes / Data : Yes / No  
If **Yes**, Specify Criteria : \_\_\_\_\_  
Aptitude Test : Yes / No                      Technical Test : Yes / No  
Group Discussion : Yes / No  
Personal Interview : Yes / No                      No. of Rounds of PI : \_\_\_\_\_

**Eligible Departments and Programs :**

B.E. Course: Yes / No      If **Yes**, then branches from which you wish to recruit students,

<input type="checkbox"/>	Electronics & Telecommunication	<input type="checkbox"/>	Electrical
<input type="checkbox"/>	Electronics	<input type="checkbox"/>	Mechanical
<input type="checkbox"/>	Computer Science	<input type="checkbox"/>	Civil
<input type="checkbox"/>	Information Technology	<input type="checkbox"/>	

[Please put a tick mark at the appropriate squares]

M.E. Course: Yes / No      If **Yes**, then branches from which you wish to recruit students,

<input type="checkbox"/>	Mechanical (Specialization: Thermal)
<input type="checkbox"/>	Civil (Specialization: Structural)

[Please put a tick mark at the appropriate squares]

Will the results be declared at the end of the recruitment process? (Mandatory) : Yes / No

**LOGISTICS REQUIREMENT**

No. of rooms required simultaneously for Personal Interviews:

No. of rooms required simultaneously for Group Discussions:

No. of delegates from the company visiting the campus:

**CONTACT INFORMATION**

Contact Person : Mr. / Ms. / Dr. \_\_\_\_\_

E-Mail Address : \_\_\_\_\_

Postal Address : \_\_\_\_\_  
\_\_\_\_\_

Designation : \_\_\_\_\_

Contact No. : \_\_\_\_\_, Fax No. : \_\_\_\_\_

Signature : \_\_\_\_\_ (not required if sent by e-mail)

**Any other information you wish to tell us / know from us :** \_\_\_\_\_

\_\_\_\_\_

- Please note that the categorization and slot assignment of a company will be governed by the information provided in this form. Please be as clear and detailed as possible.
- If possible, enclose Company's literature such as Annual Report, House Journal, Product Catalog and CDs for students' reference, along with your company's HR policies regarding Growth Prospects and Skill Enhancement of students.

**The completed form may be sent by post or e-mail to the following address at the earliest:**

Training & Placement Office  
Sardar Patel College of Engineering,  
Bhavan's Campus, Munshi Nagar,  
Andheri (West), Mumbai 400 058.

**Telephone:** 022 2670 1410  
**E-mail:** tpospce@gmail.com