

TENTATIVE EXAMINATION CALENDAR FOR YEAR 2019-20

Week No	Date	Activity start on	Activity
1	15.7.2019 to 19.7.2019 (Saturday & Sunday not included)	17.07.19	Even semester begins CAP continue for Re-Examination Paper checking Panel List Submission from respective Departments
		18.07.19	Last date for getting roll call list of undergraduate and postgraduate students.
		19.07.19	Last date for getting list of Final Year students with elective course opted
		19.07.19	First meeting of Controller of Examination with Department controller
2	22.07.2019 to 26.07.19	22.7.2019	Re Examination and Previous Semester Re- Examination Answer Paper to be shown to students by concerned faculty Preparation of Time Table for T-I, T-II and End Semester Exam and Uploading on Website
		22.7.2019	Review of Exam rules & ordinances by Exam committee
		26.7.2019	Generation of Exam Seat No, Preparation of Supervision duty chart, Printing of Exam Roll call list
3	29.7.2019 to 2.8.2019	29.07.19	Appointment letters for paper setters, Declaration of Re exam Result
		29.07.19	Printing of Admit Cards
		02.08.19	Letter to Maintenance Committee for Preparation of Examination Blocks
4	5.8.2019 to 9.8.2019	05.08.19	Distribution of Admit Cards to students
		07.08.19	Receiving of manuscript for T-I from examiners
		09.08.19	Seating Arrangement in Examination Blocks
5	12.8.2019 to 16.8.2019	13.08.19	TEST – I Examination 12/08/2019 (Monday) – Bakri Id 15/08/2019 (Thursday) – Independence Day
6	19.8.2019 to 23.8.2019	23.08.19	Audit of Question Paper and Answer Books for B.Tech and M.Tech End Semester & Re-Examination (Even Semester)
7	26.8.2019 to 30.8.2019	30.08.19	Second Meeting of Controller of Examination with Department controller
8	2.9.2019 to 6.9.2019	03/09/2019	Receiving T1 Points, Preparation of Supervision duty chart for T2
		05/09/2019	Data Entry and Gazette Preparation
9	09.9.2019 to 13.9.2019	09.09.19	Receiving of manuscript for T-II from Examiners
		11.09.19	Letter to Maintenance Committee for Preparation of Examination Blocks
		13.09.19	Seating Arrangement in Examination Blocks
10	16.9.2019 to 20.9.2019	16.09.19	TEST – II Examination

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		20.09.19	Seminar on Literature Review (First Seminar) for M. Tech. Second year students.
11	23.9.2019 to 27.9.2019	25.09.19	Data Entry and Gazette Preparation
12	30.09.2019 to 4.10.2019		2/10/2019 (Wednesday) – Mahatma Gandhi Janynti Third Meeting of Controller of Examination with Department controller
13	07.10.2019 to 11.10.2019	07.10.18	Receiving T-II points, Data Entry and Gazette Preparation
		09.10.19	Acceptance of Re-Examination Form for Even Semester 08/10/2019 (Tuesday) – Dussera
14	14.10.2019 to 18.10.2019		Data Entry and Gazette Preparation
15	21.10.2019 to 25.10.2019	21.10.2019	Submission of Student's List and University Fees for Degree Certificate to University of Mumbai.
		23.10.2019	Preparation of Supervision duty chart
16	28.10.2019 to 01.11.2019	01.11.2019	Receiving of End Semester Manuscripts with synoptic from Examiners
17	04.11.2019 to 08.11.2019	04.11.2.19	Generation of Exam seat No.
		06.11.2019	Submission of T.W., Lab Work and Practical exam points by Faculty
		07.11.2019	Seating Arrangement in Examination Blocks
18	11.11.2019 to 15.11.2019	11.11.2019	End Semester Examination begins
		13.11.2.19	Assessment of Answer Sheet CAP for odd semester
19	18.11.2019 to 22.11.2019		Dissertation stage-I exam M. Tech-II Yr. Data entry and Gazette preparation
20	25.11.2019 to 29.11.2019	29.11.2019	End Semester Examination End
21	02.12.2019 to 06.12.2019	02.12.2019	Re- Exam Begins for even semester
		06.12.2019	Answer Paper Assessment of End Semester exam ends
22	09.12.2019 to 13.12.2019	09.12.2019 & 10.10.2019	Showing Answer papers to students even semester
		11.10.2019	Hard copy of final Grade sheet (with Grievance form duly filled) & Verification of Grades Entered in Gazette by Faculty, Grade Sheets Preparation Data entry and Gazette preparation
23	16.12.2019 to 20.12.2019	16.12.2019	Final Preparation & Checking of Gazette by Faculty & Department Controllers Fourth Meeting of Controller of Examination with Department controller
		17.12.2019	Declaration of End semester Examination result
24	23.12.2019 to 27.12.2019		25/12/2019 (Wednesday) – Christmas Preparation and distribution of grade sheet

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25	30.12.2019 to 03.01.2020	02.01.2020	Re Examination begins for odd semester
26	06.01.2020 to 10.01.2020	06.01.2020	CAP Begins for Re-Examination
27	13.01.2020 to 17.01.2020	13.01.2020	Even semester begins CAP continue for Re-Examination Paper checking
			Panel List Submission from respective Departments
			Last date for getting Roll call list for first year students
			Last date for sending list of final year students with elective course opted in even semester.
28	20.1.2020 to 24.1.2020		Fifth Meeting of Controller of Examination with Department controller
			Re Examination and Previous Semester Re- Examination Answer Paper to be shown to students by concerned faculty
29	27.1.2010 to 31.1.2010	28.01.2020	Declaration of Re Examination result
		29.01.2020	Department Controller finalized and submit Auditors list. Appointment Letters to External Examiners for Auditing Answer Papers and question papers.
		30.1.2020	Generation of Examination Seat No., Preparation of Supervision duty chart & Printing of Admit Card
30	3.2.2020 to 7.2.2020	04.02.2020	Distribution of Admit cards to students
		05.02.2020	Receiving of manuscript for T-I from Examiners
		06.02.2020	Letter to Maintenance Committee for Preparation of Examination Blocks
		07.02.2020	Seating Arrangement in Examination Blocks
31	10.2.2019 to 14.2.2019	10.02.2020	TEST – I Examination
32	17.2.2020 to 21.2.2020		Audit of Question Paper and Answer Books for B.Tech and M.Tech End Semester & Re-Examination (Odd Semester)
			Seminar on Dissertation Stage - I (Second Seminar) for M.Tech. Second year students.
33	24.2.2020 to 28.2.2020	27.02.2020	Receiving of T-I points from Examiners Data entry and Gazette preparation
		28.02.2020	Sixth Meeting of Controller of Examination with Department controller
34	2.3.2020 to 6.3.2020	02.03.2020	Supervision duty chart
		04.03.2020	Examination Seat no's generated & printout
35	09.3.2020 to 13.3.2020	11.03.2020	Submission of manuscript for T-II to Department Controller
		12.03.2020	Letter to Maintenance Committee for Preparation of Examination Blocks


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		13.03.2020	Seating Arrangement in Examination Blocks
36	16.3.2020 to 20.3.2020	16.03.2020	TEST – II Examination
37	23.3.2020 to 27.3.2020		Data Entry and Gazette Preparation
38	30.3.2020 to 3.4.2020	03.04.2020	Receiving of T-II points
39	6.4.2020 to 10.4.2020	07.04.2020	Acceptance of Re-Examination Form for Even & Odd Semester
		09.04.2020	Seventh Meeting of Controller of Examination with Department controller
40	13.4.2020 to 16.4.1020	13.04.2020	Examination Seat no's generated & Printout, Supervision duty chart
41	20.4.2020 to 24.4.2020		Data Entry and Gazette Preparation
42	27.4.2020 to 1.5.2020		Receiving of Manuscripts (Regular, Re exam of Previous Semester and Re-Exam) with synoptic
43	4.5.2020 to 8.5.2020		Seating Arrangement in Examination Blocks
44	11.5.2020 to 15.5.2020	11.05.2020	End Semester Examination Begins
		12.05.2020	Assessment of Answer Books
			** [Seminar on Dissertation Stage - II (Pre - Synopsis Seminar) for M.Tech. second year students.]
45	18.5.2020 to 22.5.2020	19.05.2020	Receiving of T.W., Practical print question papers to exam committee
46	25.5.2020 to 29.5.2020		End Semester Examination ends CAP continues for End Semester Examination
47	1.6.2020 to 5.6.2020		Re-exam begins for odd semester
48	8.6.2020 to 12.6.2020	08.06.2020 & 09.06.2020	Show answer papers to students CAP for Re-exam odd semester begins
		10.06.2020	Hard copy of final Grade sheet (with Grievance form duly filled) & Verification of Grades Entered in Gazette by Faculty Grade Sheets Preparation
			Data entry and Gazette preparation
49	15.6.2020 to 19.6.2020	15.06.2020	Final Preparation & Checking of Gazette by Faculty & Department Controllers Eighth Meeting of Controller of Examination with Department controller

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		17.06.2020	Declaration of End Semester Examination result
** The date of Seminar on Dissertation Stage - II is tentative.			
50	22.6.2020 to 26.6.2020	22.06.2020	Preparation and distribution of grade sheet Distribution of Passing Certificates to B.Tech Students
51	29.6.2020 to 3.7.2020	29.06.2020	Re Examination off even semester
		30.06.2020	CAP starts for Re- Examination Paper checking
			Uploading of Examination Calendar on website
			Preparation of Eligibility List of Students for S.Y.B.Tech, T.Y.B.Tech, Final Year B.Tech and M.Tech
52	13.7.2020 to 17.7.2020	13.07.2020	First day of academic year 2020-2021

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Controller of Examinations